



## SNAP CSA Sign Up Form



### SNAP Client Information (Head of Household or Authorized Representative)

**First Name** (as listed on your SNAP case)

**Last Name** (as listed on your SNAP case)

**Preferred/Chosen First Name** (optional)

**Phone** (include area code)

**EBT Card Number or DTA Agency ID**

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**Email**

The contact information you provide above will be shared with the CSA vendor for communication purposes. DTA will not use this information to update your primary DTA account. To update your primary DTA account, please log into [www.DTAConnect.com](http://www.DTAConnect.com) or call the DTA Assistance line at 1(877) 382-2363.

### CSA Partner Information

**Vendor Name:** Growing Places

**Address:** 325 Lindell Ave, Leominster, MA 01452

**Phone:** [support@growingplaces.org](mailto:support@growingplaces.org)

**Email:** 978-598-3723



## SNAP CSA Sign Up Form



### SNAP CSA Share Information

Check the box next to the share you want.

If the CSA has already started, write down the month you want to begin getting your share.

**\$ 20.00 Fruit & Vegetable CSA Share (April-December 2026)**

I agree to use \$20.00 per month from my SNAP benefits beginning \_\_\_\_\_  
(start month) through December 2026. Once or twice a month delivery with an average  
of 2-5 pounds per share.

**\$ 40.00 Fruit & Vegetable CSA Share (April-December 2026)**

I agree to use \$40.00 per month from my SNAP benefits beginning \_\_\_\_\_  
(start month) through December 2026. Once or twice a month delivery with an average  
of 3-8 pounds per share.

**\$ 60.00 Fruit & Vegetable CSA Share (April-December 2026)**

I agree to use \$60.00 per month from my SNAP benefits beginning \_\_\_\_\_  
(start month) through December 2026. Once or twice a month delivery with an average  
of 4-12 pounds per share.

**\$ 80.00 Fruit & Vegetable CSA Share (April-December 2026)**

I agree to use \$80.00 per month from my SNAP benefits beginning \_\_\_\_\_  
(start month) through December 2026. Once or twice a month delivery with an average  
of 5-15 pounds per share.



## SNAP CSA Sign Up Form



### CSA Rights and Responsibilities

- My payment schedule and CSA start date might change if the farm needs more time to process my CSA request.
- The farm decides whether to approve my CSA request. If the farm approves, I will receive a notice that shows my actual payment schedule. The notice serves as my receipt.
- Benefits will be automatically deducted from my SNAP balance according to my payment schedule. If Healthy Incentives Program (HIP) money is available for my CSA share purchase, that amount will be automatically added back to my SNAP balance.
- My sign-up information and the status of my payments will be shared with the farm. The farm may contact me using the information I have provided on this CSA request.
- I am responsible for picking up my CSA share on the dates and times determined by the farm or having someone pick it up for me. Pick up locations, dates, and times are subject to change by the farm.
- CSA shares that are not picked up will be donated, and **I will not get a refund**. Any arrangements for delivery must be made through the farm.
- The type, weight and quantity of produce will vary weekly, and I cannot return my CSA share for a refund or exchange.
- If my SNAP benefit amount decreases and will no longer cover the full cost of my CSA share, it is my responsibility to inform the farm. If I choose to continue with the CSA share, I can arrange for an alternative payment method to cover the difference.
- CSA share details and my CSA customer experience are managed by the farm. If I have questions about these, I can contact the farm.
- DTA has the right to cancel my CSA share at the farm's request.
- I may cancel my CSA share at any time by:
  - Submitting a cancellation request on DTAFinder.com
  - Calling the HIP/CSA line at 413-772-3411
- I may be asked to complete a brief survey about the SNAP CSA Pilot.
- By submitting this CSA signup request I permit DTA staff to utilize DTAFinder.com to enroll me in the CSA I chose.

### Acknowledgement

I chose to use an online system on the previous pages of this agreement. As part of this process, I agree to allow DTA staff to electronically sign my name to the request in the online system.

I have read and acknowledged the CSA sign up form.

Client Signature \_\_\_\_\_ Date \_\_\_\_\_

*Ink signature only. Electronic signatures will not be accepted.*



**Growing Places Local Food System Share**

Our local produce home delivery program runs all year long! We offer whole and lightly processed options (e.g. frozen berries, cubed butternut squash, zucchini noodles) to fit your household and extend the growing season so you can have produce like local berries in winter!

How it works:

- 1) Complete your contract to authorize the DTA to process your SNAP/HIP payment each month.
- 2) Once enrolled, the DTA will automatically charge your EBT card and HIP will instantly refund your purchase up to your monthly HIP cap! This means if you sign up for a \$40.00 share and have a \$40.00 monthly HIP cap, the entire cost is covered by HIP!

- 1-2 person SNAP households - \$40.00/month HIP**
- 3-6 person SNAP households - \$60.00/month HIP**
- 6+ person SNAP households - \$80.00/month HIP**

- 3) Complete this packet to choose your share type and delivery/pickup preferences. We home-deliver on Tuesdays, Wednesdays, and Fridays. Growing Places will assign you a delivery day based on your location within our delivery route. You can also choose to pick up your produce at our Leominster office or at our local food center in Gardner on your assigned day. We will send you a delivery calendar with your schedule for the year.
- 4) Enjoy your local produce every month!

**Name of SNAP recipient/subscriber:**

**Pronouns:**

**Name of primary household contact (if different):**

**Pronouns:**

**Phone:**

Is this a cell phone? \_\_\_\_Y \_\_\_\_N

**Email:**

**Delivery Address:**

\_\_\_\_\_

**Mailing Address (if different):** \_\_\_\_\_

\_\_\_\_\_

**Secondary contact person (optional):**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_



**NEW 2026 Program Share Types**

**Growing Places offers several share options to match your produce preferences and dietary needs. Please select the share type you would like.**

*\*Pick only one from the nine options that are detailed on the next pages below. Place an X next to the one you would like. Please read them all first before choosing!*

**Whole Produce Share Choices**

*These shares include uncut, seasonal produce*

\_\_\_\_\_ **Variety Share (Whole Produce)** Choose this share if you want our widest variety of whole produce. You'll receive a balanced selection of common/popular items plus specialty/heirloom varieties you might not see in a typical grocery store. Examples: kiwi berries, many types of cooking greens, garlic scapes, fiddleheads, mushrooms, rhubarb, and more. We will ensure you are receiving a different selection of items each delivery.

\_\_\_\_\_ **Variety Share, No Leafy Greens (Whole Produce)**

Same as above but without leafy vegetables (you will not receive lettuce, spinach, kale, chard, etc.)

\_\_\_\_\_ **Bestsellers Share (Whole Produce)** Choose this share if you are interested in seasonal, whole produce staples. We will pack your bag from our most popular items each season. Deliveries will have most variety in the summer and early fall and the least (continued...)



variety in the winter and early spring. Examples include but are not limited to:

Leafy: arugula, bok choy or similar, lettuce, microgreens, spinach

Fruits: apples, blueberries, melon, peaches, pears, plums, raspberries, strawberries

Vegetables: asparagus, broccoli, brussels sprouts, cabbage, carrots, cauliflower, corn, cucumber, onions, pepper (sweet), potatoes, scallion or similar, shallots, snap or snow peas, string beans (green or yellow), summer squash, sweet potato or yam, tomato, winter squash (butternut or acorn, or similar), zucchini

Herbs: all types

**\_\_\_\_\_ Bestsellers Share, No Leafy Greens (Whole Produce)**

Same as above but without leafy vegetables (you will not receive lettuce, spinach, kale, chard, etc.)

Note that in winter/early spring, you will receive larger quantities of a limited number of items (e.g. apples, carrots, onions, potatoes, sweet potatoes, winter squash, other items as available such as hot-house tomatoes).

**Mixed Whole/Pre-Prepped Share Choices**

*These shares include whole produce and lightly processed / pre-prepped items. Examples include frozen chopped vegetables, shelf-stable snacks, sauces, salad kits, and more. Choosing a Mixed Share will expand the variety of items available in the winter months and will include recipes!*

**\_\_\_\_\_ Mixed Variety Share (Whole and Lightly Processed, Pre-prepped Items)**

Choose this share if you want a wide variety of whole produce plus the convenience of pre-prepped items to make cooking easier. Items will include familiar and specialty crops/heirloom varieties in whole and lightly processed forms when available. Growing Places staff will choose your produce and ensure you receive a different selection of items each delivery.

**\_\_\_\_\_ Mixed Bestsellers Share (Whole and Lightly Processed / Pre-Prepped Items)**

Choose this share if you want staple items plus the added convenience of pre-prepped items to make cooking easier. This share includes our most popular whole produce and lightly processed items (when available) to extend the season. Growing Places staff will choose your produce and ensure you receive a different selection of items each delivery. See the Whole Produce Bestsellers Share for the items you can expect.

**\_\_\_\_\_ Nutrition Support Mixed Share: Lower Carbohydrate**

(excludes potatoes, sweet potatoes, corn, winter squash, limit 1 fruit per delivery). Your share will include whole produce and lightly processed/pre-prepped items when available.

**\_\_\_\_\_ Nutrition Support Mixed Share: Low Vitamin K**

(excludes leafy greens and other high vitamin K items) Your share will include whole produce and lightly processed / pre-prepped items when available.

**\_\_\_\_\_ Nutrition Support Mixed Share: Soft Diet**

(excludes items typically eaten raw and includes items that can be cooked) Your share will include whole produce and lightly processed / pre-prepped items when available.

*Note: if you choose a mixed share, Growing Places' delivery driver must be able to hand you your bag directly or deliver to a cooler outside your building or in an accessible lobby for food safety. Please check one of the following if you chose a mixed share.*

**Are you able to leave a cooler or receive your delivery in person? We deliver (Tues., Wed., and Fri.)**

\_\_\_\_ Yes, I can provide a cooler and/or be home on my delivery day

\_\_\_\_ No, I cannot provide a cooler because it is not practical or not allowed at my building. (Please consider a whole produce share type if you cannot be home on your delivery day).

\_\_\_\_ No, I cannot provide a cooler for financial reasons but I am still interested in a mixed share (Growing Places will contact you to discuss).



**2026 Local Food System Share Enrollment THESE PAGES FOR GROWING PLACES USE ONLY**

**Medical exclusion requests:**

Do you have a produce allergy or other medical issues that prevent you from eating certain foods? If yes, what are those foods? For whole produce customers, we will exclude these from your share. If you select a mixed share, we will review your restricted foods, but it is your responsibility to read the ingredients listed on the package. We are happy to answer questions so you can make an informed decision.

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Are there other fruits or vegetables you cannot eat that you would strongly prefer not to receive? We will do our best exclude these items. To ensure we can provide a good selection, please list no more than 5 exclusions: \_\_\_\_\_

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If you have very limited dietary choices and prefer to receive the same types of produce with every delivery, we will do our best to accommodate your needs. Please list the types of items you would like to receive below. For example, you could list: dark leafy greens, mushrooms, and fruit. Produce availability is subject to the season. Not all items will be available at all times of year. Growing Places staff may reach out to you with any clarifying questions.

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**Pick Up or Delivery Frequency**

- \_\_\_\_\_once per month (you will receive all your produce in one delivery/pickup each month)
- \_\_\_\_\_twice per month (you will receive your produce split into two deliveries/pickups of equal value each month)
- \_\_\_\_\_I chose a \$60.00 or \$80.00 monthly share and would like to receive my produce in four equal deliveries.

**Pick-Up/Delivery Information**

*\*we will provide you with directions for pickup*

\_\_\_\_\_Home delivery to the address above  
(continued in next column...)

- \_\_\_\_\_Pick up at the Growing Places office, 325 Lindell Ave. Leominster on your assigned WEDNESDAY(S)
- \_\_\_\_\_Pick-Up at 62 Waterford St. Gardner on your assigned WEDNESDAY(S)
- \_\_\_\_\_Heywood Healthcare Employee, Heywood Hospital Gardner Pickup (FRIDAYS)
- \_\_\_\_\_Heywood Healthcare Employee, Athol Hospital Pickup (FRIDAYS)

**Please describe the access to your residence.**

- \_\_\_\_\_ My home has its own exterior entrance.
- \_\_\_\_\_ My home is accessed through an unlocked lobby or hallway. (Our drivers will typically deliver to your unit door unless you instruct us otherwise.)
- \_\_\_\_\_ My building is locked and requires a building resident or employee to let the delivery person in. If you live in a locked building, please tell us the best way to gain entry (e.g. buzz the unit, buzz a main office etc.

**Is your address visible from the street or mailbox? If not, please provide a description of how to identify your home.**

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**Please describe the delivery spot where our driver can leave the delivery. We highly recommend a cooler to protect the quality and safety of the produce.**

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**Please initial that you understand the following:**

Growing Places is unable to deliver produce if our delivery person cannot gain access to the building or location specified in this application due to locked doors, construction, or safety concerns. If you chose a mixed share that includes processed items, Growing Places must be able to deliver to a cooler or hand off the bag directly to someone at your home. Due to the perishable nature of produce, Growing Places cannot make a replacement delivery if we are unable to deliver your produce for the reasons above. Growing Places is not responsible for produce after a delivery is made. If you need to make any changes to your delivery address, Growing Places requests at least 7 days' notice before the next delivery.

**Initial here:** \_\_\_\_\_



**Demographic Information (Optional)**

Growing Places is a non-profit organization. Your response to the following questions helps us secure funding to grow and improve our local food system!

**Please answer these questions as the primary contact/head of household.**

**For your household, please write in:**

- Total number of people including yourself
- Number of adults age 60 and older
- Number of adults age 18-59
- Number of children under 18
- Prefer not to answer any of the above

**What is your household yearly income (all sources).**

**Check One:**

- Less than \$10,000
- \$10,000-\$14,000
- \$15,000-\$24,000
- \$25,000-\$34,000
- \$35,000-\$49,000
- \$50,000-\$74,999
- \$75,000+
- Prefer not to answer

**Head of household age:**

- 18-29
- 30-39
- 40-49
- 50-64
- 65-75
- 76+
- Prefer not to answer

**Please choose the gender you best identify with.**

- Woman
- Man
- Transgender Man/transman
- Transgender Woman/transwoman
- Genderqueer/gender non-conforming/gender non-binary
- Another identity not listed (if wanted, please share) \_\_\_\_\_
- Prefer not to answer any of the above

**Do you identify as Latine/Latina/Latino, or Hispanic?**

- Yes
- No
- Prefer not to answer

**Please choose the option below that best describes your identity:**

- Asian or Asian American (inclusive of people with Central, East Asian, Southeast Asian, or South Asian descent including, for example, Chinese, Indian, Filipino, Vietnamese, Korean, and Japanese)
- Black or African-American
- Indigenous, Native American, Alaska Native, or American Indian
- Middle Eastern or North African
- Multiracial
- Native Hawaiian or Pacific Islander
- White
- Other (if wanted, please specify): \_\_\_\_\_
- Prefer not to answer

**Head of household Language**

- Primarily English speaking and/or reading
- Some English speaking and/or reading
- Not English speaking and/or reading. Please tell us your language: \_\_\_\_\_

**Thank you for supporting our local food system!**

**Please mail (USPS) your forms to Growing Places:  
325 Lindell Ave. Leominster, MA 01453**

**For Questions, contact us at:**

[www.growingplaces.org](http://www.growingplaces.org)

email [Support@growingplaces.org](mailto:Support@growingplaces.org)

Phone (978) 598-3723